

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official minutes of the regular meeting of the Port Washington Town Board  
Monday, February 6, 2023, at 7:30 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

**1. Roll Call and Pledge of Allegiance.**

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Cal Magnan – Assessor.

Excused: Roger Kison – Building Inspector

Press: 1, Public: 10

**2. Approval of January Town Board minutes. Motion made by Welton to approve the January town board minutes as presented, second by Schlenvogt. Motion passed unanimously.**

**3. Public Comments.** Alan Kultgen, 3741 River Lane Road: What options are available to rebuild after the fire on my property? We want to rebuild a shop and possibly put a residence in it. Didier will check into it and find out if a conditional use would be necessary or if it is allowed without creating a new parcel.

**4. Town Chairman report.**

1) Didier replaced a missing stop sign on the corner of Lake & Highland.

2) Didier will be meeting with the City Planner to begin discussion on the boarder agreement and fire services.

3) The garage doors on the shelter have been installed but Didier didn't realize that they need to be hardwired as they are commercial doors, the electrician will be coming next week. They will also go to the rental house to look at a light in the back hall that has faulty wiring, per the renter.

4) Didier received the quote for crack filling from Thunder Road, roads to be filled include Applewood, Somers, Bay Hill, Willow Lane with optional roads of Birch Road and Birch Lane.

**5. Town Supervisor report.** None

**6. Town Building Inspector report.** None

**7. Town Treasurer report.** Sampont reports the Town has a balance of \$363,821.85 in the money market account, \$61,581.32 in the checking account, \$1,254,332.07 in the small business account, and \$167,590.63 in the Newburg State Bank (APRP funds). The town received Q1 General Transportation aid for 2023. The town received payment reimbursement for the fire at 740 Lake Dr. as well as reimbursement from the Kultgen's for the fire at their property.

**8. Town Clerk report.** 1) Dates to remember: February 21<sup>st</sup> is the Primary Election and March 2<sup>nd</sup> the WTA Ozaukee County unit meeting will be held at the Saukville Town Hall.

2) The town received the annexation tax from the city for the Victor Allen property, payment 4/5.

3) The accountant closed out 2022 and the books are correct. He moved the two road bonds the town was holding for road repair, closing out the bonds and putting the funds in misc.

4)The Village of Saukville followed up on the letter I sent regarding the property at 3245 Northwoods Rd. An officer contacted the family regarding unlicensed/junk vehicles and gave the occupant a 10-day notice to remove. They have since been removed. Other concerns are being addressed appropriately agencies of Ozaukee Co.

**9. Discussion and possible for a request from Cal Magnan, Town Assessor for rescinded taxes for the following parcels located on Sunset Road: 07-031-10-012.00, 07-031-10-011.00, 07-031-**

**10-010.00 and 07-031-10-009.00.** Per Magnan these lots were Ag use and after they were subdivided, he reassessed as undeveloped, but should have stayed Ag as the land is still being farmed. The clerk will begin the chargeback process with the State. The total for the four parcels total \$2500.39. **Motion made by Welton to approve the request to rescind the property taxes for the four parcels for a total of \$2500.39 to make the taxes correct, second by Schlenvogt. Motion passes unanimously.**

- 10. Discussion regarding moving town ARPA funds into a high yielding interest account.** Per Sampont, the accountant suggested looking into an LGIP (Local Government Investment Pool). Sampont reports that currently the rate is 4% and it is easy to get the funds out for use when needed. The town would need to pass a resolution to submit with application. **Motion made by Didier to put a resolution on the March agenda to move the ARPA funds into an LGIP account, second by Welton. Motion passes unanimously.**
- 11. Discussion and possible action to approve resolution 2023-01; To reduce the number of Election Inspectors.** Per Krueger, State Statues mandates that seven inspectors are needed unless a resolution is passed to reduce the number of inspectors at any given election. Krueger states that smaller elections, like the primary don't need a full staff as the turnout is historically low. **Motion made by Welton to approve resolution 2023-01 authorizing the town clerk to reduce the number of election officials at any election, second by Schlenvogt. Voice vote: Aye –3, Nay –0.**
- 12. Discussion regarding updating the current fire ordinance regarding charging residents.** Per Didier, the current ordinance has been in place since 1988. Didier gave a brief overview of what the ordinance covers and that the city of Port Washington has a formula they use to determine the annual fee charged to the town. Didier will be meeting with the city administrator later this month to discuss how the town will be charged moving forward. There are a lot of changes happening with fire and EMS services with so many municipalities in Ozaukee County, there will be a discussion at the Ozaukee County WTA meeting next month as well. Didier would like this topic on the March agenda.
- 13. Discussion and possible action regarding extra compensation to Jim and Tim Van Hoogen for opening and working at the town drop-off site on Christmas and New Years Eve 2022.** Per Didier, it was great that they were able to work as it was very busy and residents appreciated it. Paying an employee double- time on holidays is the usual practice. **Motion made by Didier to approve paying the Van Hoogen's double time for working on Christmas and New Year's, second by Schlenvogt. Motion passed unanimously.**
- 14. Discussion of adding additional days for dropping off over-sized trash for town residents.** Welton feels the fenced area that the dumpsters were in would be a great place to have open dumpsters to collect oversized trash, we could do this a couple times a year. Didier: we would need to man this and figure out what would be allowed to be dumped. We could also do an e-cycling collection. Krueger states that the most calls she receives is for yard waste. Krueger will see if this topic can be added to the WTA unit agenda so it can be discussed with other towns. Per Didier this will be on a future agenda.
- 15. Consideration and approval of monthly bills. Motion made by Didier to approve the January bills in the amount of \$20,676.18, second by Welton. Motion passed unanimously.**

**Adjourn.** Motion made by Didier to adjourn the February meeting at 8:40 PM.

Heather Krueger  
Clerk