

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Port Washington Town Board
Monday, April 1, 2024, at 7:00 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Roger Kison – Building Inspector.
Press: 1, Public: 1

2. Approval of March Town Board minutes. Welton moved to approve the March Town Board minutes, seconded by Schlenvogt. Motion passed unanimously.

3. Public Comments

4. Town Chairman report.

1) Didier attended the Wisconsin Towns Association meeting in Manitowoc for Board of Review Training. 2) Didier attended the Wisconsin Towns Association Ozaukee County Unit meeting in Belgium. 3) All Ozaukee County towns, including the Town of Port Washington will be using the Ozaukee County Highway Department to do the WI DOT Culvert Inventory report. 4) Didier looked at the curve on Sunset and Northwoods and it needs to be repaired. 5) Bids are due on April 4th for the Dixie Bridge project the town is doing with the Town of Belgium. A grant has been submitted for this project, which Dave Brose, EMCS is overseeing. 6) No update on the Open-Door Bible drainage. 6) Didier will be attending the WI Towns Association Road School in the Dells later this month.

Town Supervisor report. Per Welton, he did drive past Open Door and noticed they dug a ditch out to CTH LL and the ditch was collecting water. Welton will find out about the doors for the Drop-off site.

Town Building Inspector report. Per Kison, there is one new house, one new shed, and a large home remodel/addition.

Town Treasurer report. Sampont reports the Town has a balance of \$475,040.93 in the money market account, \$11,447.17 in the checking account, \$.41 in the small business account, the LGIP account balance is \$174,876.62. The town received the 2023 Lottery Credit from the State of WI in the amount of \$822.18.

Town Clerk: Krueger had an election inspector training and is confident the election will run smoothly. There were a total of 98 absentee ballots issued, and 72 returned. Absentee voting was quiet, but residents were appreciative that I was here on Saturdays. Krueger will be submitting the Recycling grant this month and doing the Rural Insurance Audit. The AAPA funds need to be reported by the end of April.

5. Road Bids for 2024 town road projects.

Per Didier, the only road bids received were from Payne & Dolan. The bid for Applewood Dr is \$83,289.50. The bid for the east side of Northwoods Road including the curve on both sides of Sunset Rd., is \$80,287.25. The bid for Towhee Trail, \$33,490.00. Didier looked at Northwoods Rd and it isn't bad enough to pulverize the road at this point, he would like to have the curve redone, and he will contact Ozaukee County Highway Dept. to see if they could do this. Didier would also like to look for alternatives for Applewood, like a slurry seal or an alternative paving/sealing option. Green Bay Rd is more of a priority it needs the final coat applied; the road was redone in 2016. Didier would also like to look at the Woodland Culvert that needs to be repaired and also Lange Road will need to be paved at some point. **Didier moved to deny the submitted bid for Northwoods Rd and Applewood and to accept the bid from Payne & Dolan for Towhee Trail for \$33,490.00, seconded by Welton. Motion passed unanimously.**

Didier moved to accept road bids for Green Bay Road final course, due in May 2024, seconded by Welton. Motion passed unanimously.

6. **Resolution 2024-01 Town Treasurer. Welton moved to approve Resolution 2024-01, approving Mary Sampont as town treasurer for April 22, 2024, to December 31, 2025, seconded by Schlenvogt. Motion passed unanimously.**
7. **Building Permits: Permit Lapses and Reissue of Permits. Per Didier, we don't have any language in our current code, the town follows the DSPS standards. The board feels stating the timeline for a building permit would be a good idea. Didier moved to include the Permit Lapses time of one year on the building permit application form, seconded by Welton. Motion passed unanimously.**
8. **Consideration of monthly bills. Schlenvogt moved to pay the March bills in the amount of \$76,028.20, seconded by Welton. Motion passed unanimously.**

Didier moved to adjourn the March Town Board meeting at 8:05 PM.

Heather Krueger,
Clerk