

# TOWN OF PORT WASHINGTON

## OFFICE OF THE CLERK

Official Minutes of the Regular Meeting of the Port Washington Town Board  
Monday, August 5, 2024, at 7:00 p.m.  
At the Town Hall, 3715 Highland Drive, Port Washington, WI

### 1. Roll Call and Pledge of Allegiance.

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer  
Press: 1, Public: 2

### 2. Approval of July Town Board and Public Hearing minutes. **Welton moved to approve the July Town Board minutes, seconded by Didier. The motion passed unanimously. Schlenvogt moved to approve the Public Hearing minutes, seconded by Welton. The motion passed unanimously.**

### 3. Public Comments

Katherine Allen 3349 Terry Lane: Has a raze permit been issued for the barn that is falling on Green Bay and Terry Lane? Didier, no. The family is working through the process, but nothing has been filed with the town.

Paul Krauska 4836 CTH LL: What would be the fire department's requirements if the microchip plant were to be built? Would they have to build a facility on this side of town? Didier: The only requirement I am aware of is that they will need fire protection.

### 4. Reports:

Chairman: 1) The Ozaukee County Highway Dept has not yet fixed the Northwoods and Sunset Road curve. Didier will follow up to find out the timeline. 2) Didier was contacted by the family of a deceased resident on Lake Drive, and they would like to remove all the dead ash trees on the right-of-way road. Didier assessed and said the town would not be removed for beautification reasons, only trees that would impact the road. 3) The trees have been planted at the town drop-off site; they will finish the landscaping soon. 4) Roger Kison has been approved as a commercial inspector by the State of WI. 5) The Dixie Road Bridge requires a public meeting, which will take place while Didier is out of town, and he will follow up with the town engineer.

6) The September town board meeting will be held on Tuesday, September 3, 2024 because of Labor Day.

**Town Supervisor report:** Welton: The culvert on Mink Ranch Road has settled, and patching will be needed. Schlenvogt: There are site issues on the corner of Hawthorne Dr and Mink Ranch Rd. Tall reeds are growing in the ditch, impairing drivers' roadway vision.

**Town Building Inspector report.** Per Kison, the KW Business Barns are starting to begin some work on the sewer system.

#### **Town Treasurer report.**

The town has a balance of \$467,552.29 in the money market account, \$32,087.39 in the checking account, \$.41 in the small business account, and \$178,801.19 in the LGIP account. The town received \$16,014.40 in third-quarter transportation aid, \$11,036.50 in fire dues, and \$11,841.19 in July Shared Revenue.

**Town Clerk:** 1) Krueger has issued 83 absentee ballots for the Partisan Primary election, but over 30 have still not been returned. 2) Per the WI Election Commission, ballot boxes are now allowed if the municipality wants to utilize them. Our Dropbox is available for voters to return their ballots. 3) There will be extended absentee hours for the November election; an additional election inspector will assist during those times.

5. **Discussion of long-term plans regarding the town-owned property at 3703 Highland Dr.** Per Didier, the town purchased the two lots next to the town hall as a “package deal”; the town never intended to be landlords. It would be helpful to assess the house to find out what repairs are needed and determine if the town should continue renting or look at selling the parcel. Welton: It may be a good idea to have our town planner advise the town of good uses for this parcel. If we want to sell it, advertising what the land could be used for would be helpful for a future owner. Didier: We will do a walk-through of the property as a quorum and discuss it at a future meeting.
  
6. **Approve July monthly bills. Welton moved to approve the July monthly bills totaling \$34,095.70, seconded by Schlenvogt. Motion passed unanimously.**

**Didier moved to adjourn the August Town Board meeting at 8:03 PM.**

Heather Krueger,  
Clerk